

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 9/9/08

Convened: 6:00 p.m.
Present: David Menter
Kevin Johnston
Jeffrey Bryan
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

Carole Belliveau was in to obtain signatures on the State Homeland Grant Application which would cover the cost of Jane Hubbard's preparation of the new Emergency Operations Plan. David Menter & Jonathan Ellis signed the application as required. Belliveau also mentioned that the next drill will be in October.

The Selectmen reviewed the minutes of the 9/2/08 meeting. Waldron made a motion to approve the minutes as written. Motion was seconded by Johnston, all voted in favor. The Board reviewed the minutes of the nonpublic meeting that was held 9/2/08. Bryan made a motion, seconded by Waldron, to accept the minutes as written. All voted in favor.

The Board reviewed the notes:

- In response to an inquiry by Fire Chief Lemoine, the Board decided they would like evaluations done for the 2 full-time employees, all officers, and any individual that will be receiving LOSAP. Waldron made a motion, seconded by Johnston, to have all department heads (with the exception of the Police Department) use the evaluation form supplied to them by Julie; or one of their own choosing provided it gets the approval of the Board prior to use. All voted in favor.
- The handicap ramp that was recently constructed inside the Fire Hall was inspected and found to be noncompliant with code. It should have a maximum 4% pitch to meet code, but actually has a 10 ½% pitch. The Selectmen would like a letter written to the Firemen's Association asking that it get fixed.
- The Selectmen set Trick or Treat for 10/30 from 5pm-7pm, contingent upon approval by the Police Chief.
- Johnston will attend Mr. Knowles hearing on September 15th at 9:00 a.m.
- The Selectmen would like to have a Department Head meeting on September 30th to discuss handbook changes, pass out budget worksheets, and appointment schedules.
- The Board would like to ask Howard Cadwell if he'd be willing to come up with a COLA figure to use for budgeting purposes.
- Town Counsel is asking how the Selectmen would like to proceed with Mr. Willim: either accept a delay while Mr. Willim obtains the requested engineering report to finish the barn structure; or go ahead with contempt proceedings. They decided to continue with contempt proceedings.

- Julie updated the Board on the status of Sneiderman/Budget Storage. Johnston will bring it up at the next Planning Board meeting and suggest that they put some pressure on Sneiderman to get the revised site plan.
- Peter Goodrich will begin work on the Grange Hall roof this week.
- There is a drainage issue at one of the doors into the downstairs of the Town Hall and water is coming into the building during heavy rain. Jim, the Town's custodian/maintenance worker, said he can fix the problem if the Board gives him the OK to purchase the necessary piping. The Board agreed to have Jim fix it.
- The Board would like to have a Brita water filter put on the kitchen sink at the BCC.
- The new cruiser is expected to be in within the next week at a cost of \$24,180.
- We received a new proposal from Hoyle, Tanner for the engineering work on the Crawley Falls Bridge. The Board would like Julie to see if the state received a copy.

Jessica Pimental, Recreation Director, was in to discuss a proposal she received from the Red Cross to use the BCC for 2-3 CPR or First Aid classes each month. Pimental would like to counter-offer that they use one of the meeting rooms at the Town Office instead as the classes are held during the day and this building is already open and heated and would not result in any additional expenses to the Town. The Selectmen voiced concern about the possibility of classes being full for Brentwood residents and the problems this may cause. Following a brief discussion, the Selectmen agreed to allow Red Cross to use the Town Office on a trial basis until January. The agreement will be reevaluated at that time and a determination will be made if we will allow it to continue.

Mary Clancey, JoAnn Allison, and Martha Clark came in to discuss the time commitment that has resulted from the legislative charge to the Supervisors of the Checklist to maintain a correct checklist; and the transition of the voter information from paper to electronic database. These transitions have required a substantial increase in volunteer hours. The Supervisors asked the Selectmen for the following financial considerations:

1. A stipend for Brentwood School District Elections equal to that for Town, State and Federal Elections.
2. Increased stipends for all Elections.

The Board agreed that the Supervisors should get paid for the School District Elections and said that the stipend should come from the School's budget; however, the Town will pay it for this year. Regarding the increased stipends, the Board will discuss a solution to this during the budget season.

The Selectmen signed the following documents:

- A motion was made by Waldron and seconded by Johnston to sign a Release of Funds for Deer Hill Farm Trust. Menter, Johnston, & Waldron voted in favor. Bryan abstained.
- A building permit for Mark Evans of 24 Block Drive to add a screen porch.
- A letter of complaint to the DES against the installer of the septic system at 8 Rousseau Lane.

At 7:30 p.m. Bryan made a motion to adjourn. Motion was seconded by Menter; all voted in favor.

Respectfully submitted,
Julie Stevens

